**APPLICATION FOR ADMISSION: Class of 2019 - 2020**

**Early Bird Application Deadline: Wednesday, May 1, 2019 (10% Tuition Discount)**

**Final Application Deadline: Sunday, June 2, 2019**

Please respond to each question in the space provided. Completed applications can be mailed to:

Daily Acts, PO Box 293, Petaluma, CA 94953-0291 or emailed to [kerry@dailyacts.org](mailto:kerry@dailyacts.org).

## APPLICANT INFORMATION

Last Name: First Name:

E-mail Address:

Home Address: City: Zip:

Mailing Address: City: Zip:

Home Phone: Work Phone:

Age Range: ❑ 16- 24 ❑ 25-34 ❑ 35-44 ❑ 45-54 ❑ 55+

How would you describe your race/ethnicity?

What is your gender?

❑ Female ❑ Male ❑ Nonbinary/Third Gender ❑ Prefer to Self-Describe:

❑ Prefer not to say

How did you hear about the course?

## APPLICANT BACKGROUND

A. Present Employer:

Title:

Type of Business/Agency: Date Began:

Work Address:

Briefly describe your responsibilities:

1. Previous Employment (begin with the most recent):

Employer/ Agency:

Length of Employment:

Title or Responsibility:

Employer/ Agency:

Length of Employment:

Title or Responsibility:

##### EDUCATION AND TRAINING

Name & City of Institution:

Date & Degree or Certificate:

Major or Emphasis of Coursework:

Name & City of Institution:

Date & Degree or Certificate:

Major or Emphasis of Coursework:

1. **COMMUNITY SERVICE: Non-profits, neighborhood groups, service organizations, etc.**

Organization:

What did you do and when?

Organization:

What did you do and when?

Organization:

What did you do and when?

How many hours per month on average do you currently contribute to community activities?

1. **PUBLIC SERVICE: Elected or appointed office, boards and commissions, etc.**

Jurisdiction:

Role or Position:

Time Period:

Jurisdiction:

Role or Position:

Time Period:

1. **OTHER COMMENTS**
2. **APPLICANT INTEREST -** If you require more space for your answers, attachments may be used.
3. What sparks your interest in participating in the *Daily Acts Leadership Institute* and what do you hope to gain from participation?

1. What leadership qualities do you most admire and want to develop? What does leadership mean to you?
2. What change are you working to create? What do you need to be successful?

1. What growth areas are you most excited to learn about?

**Please complete the entire application no later than Sunday, June 2, 2019.**

**Applicants will be notified of their status by July 31, 2019.**

*All information will be kept confidential.*

**PROGRAM TUITION *and* PAYMENT PLANS**

***Please complete this form and send in with your application.***

* Tuition is based on a sliding scale to accommodate varying organizational budgets or household incomes.
* A limited number of discounted registrations are available for underserved or low-income applicants.
* Applications received **on or before May 1, 2019** will receive a 10% tuition reduction (if selected to attend).

**Organizational Based Cost:**

If your organization plans to cover your costs, tuition is based on your organizational budget:

|  |  |
| --- | --- |
|  | **Program Fee:** |
| **For Profit Organizations** | $2500 |
| **Organizations with budgets over $3 million** | $2000 |
| **Organizations with budgets between $1 and $3 million** | $1500 |
| **Organizations with budgets under $1 million** | $1000 |

**Individual Based Cost:**

If you are a student or are not sponsored by an organization, tuition is based on your household income:

|  |  |
| --- | --- |
| **If your Annual Household Income is:** | **Program Fee:** |
| **$80,000 and up** | $1500 |
| **$60,000-79,999** | $1000 |
| **$59,999 and below** | $800 |
| **Underserved or Low Income** | Discounted registrations available |

**Payment Plans (available for Individuals):**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Total Tuition Due:** | **$1,500** |  | **$1,000** |  | **$800** | **Due On:** |
| Payment Plan A – Pay in Full | $1,500 |  | $1,000 |  | $800 | August 31, 2019 |
| Payment Plan B – Installment Plan | $375  $375  $375  $375 |  | $250  $250  $250  $250 |  | $200  $200  $200  $200 | August 31, 2019  September 30, 2019  October 31, 2019  November 30, 2019 |

NOTE: Participants who have not paid in full by November 30th, 2018 will be asked to withdraw.

**TOTAL TUITION DUE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payment Plan:** | **Program Cost:**  (from chart above) | **Less 10% Early Bird**  (if applied by May 1) | **TOTAL**  **Program Cost:** | **Payment Method:** |
| ❑ Plan A  ❑ Plan B |  |  |  | ❑ Check (preferred)  ❑ Credit Card |

**PROGRAM SPONSORHIPS**

Sponsors support our ability to accommodate low income and underserved applicants through discounted registrations. By partnering with Daily Acts Organization, you support out Leadership Institute as well as our ability to share sustainability solutions with more communities and take our programs to scale.

Benefits can be tailored to meet your company’s marketing and corporate social responsibility goals. Sponsorship levels range from $500 to $20,000.

**Please consider becoming a sponsor today!**

Kerry Fugett (707) 321-4291 or email [kerry@dailyacts.org](mailto:kerry@dailyacts.org).

**SCHEDULE *and* TIME COMMITMENT**

**Classes meet for a full day on the first Friday of the month, from 8:45am – 5:00pm starting in September 2019 and graduating June 2020**. A two-hour evening orientation is held in late August. Social Hours are encouraged following class from 5:00pm to 6:30pm or between class sessions.

**Orientation: Thursday, August 29, 2019** from 6:00pm-8:00pm

**Class 1: Friday, September 6, 2019**

**Class 2: Friday, October 4, 2019**

**Class 3: Friday, November 1, 2019**

**Class 4: Friday, December 6, 2019**

**Holiday Party Friday, December 13, 2019** from 5:30pm-8:00pm

**Class 5: Friday, January 10, 2020** \**Note – January class is held on the second Friday.*

**Class 6: Friday, February 7, 2020**

**Class 7: Friday, March 6, 2020**

**Class 8: Friday, April 3, 2020**

**Class 9: Friday, May 1, 2020**

**Graduation Ceremony & Project Presentation: Friday, June 5, 2020**

In addition to class time, participants are asked to allocate 5-10 additional hours per month to readings, homework and their project. Following graduation, Fellows have the opportunity to deepen their leadership by participating in future classes and organizing Fellows Network gatherings.